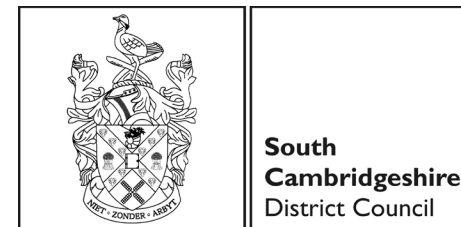


APPENDIX C

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 18 June and 21 October 2015



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning
Councillor Simon Edwards
Councillor Robert Turner
Councillor Mark Howell
Councillor Mick Martin
Councillor Peter Topping
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Deputy Leader and Finance and Staffing
Planning
Housing
Environmental Services
Corporate and Customer Services
Strategic Planning and Transportation
Economic Development

APPENDIX C

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Position Statement: Finance, Performance and Risk (end of year report) Key	Scrutiny and Overview Committee Cabinet	07 July 2015 09 July 2015		Corporate and Customer Services Portfolio Holder John Garnham, Principal Accountant (General Fund & Projects)	Report and appendices with recommendations to Cabinet (publication expected 29 June 2015)
Local Plan update Key	Planning Portfolio Holder	09 July 2015		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 01 July 2015)
Affordable Housing Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	09 July 2015		Planning Portfolio Holder David Roberts, Principal Planning Officer	Report (publication expected 01 July 2015)
Flood and Water Management Supplementary Planning Document - Consultation	Planning Portfolio Holder	09 July 2015		Planning Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer	Report (publication expected 01 July 2015)

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key				(Transport)	
Gypsy and Traveller Update Non-Key	Planning Portfolio Holder	09 July 2015		Planning Portfolio Holder Stephen Hills, Affordable Homes Director, Jo Mills, Planning and New Communities Director	Report for information (publication expected 01 July 2015)
Community Infrastructure Levy (CIL) Update Key	Planning Portfolio Holder	09 July 2015		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 01 July 2015)
Corporate Plan Forward Look and Strategic Risk Register Non-Key	Cabinet	09 July 2015		Corporate and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report (publication expected 01 July 2015)
Joint Waste Collection Service with Cambridge City Council: Fleet and	Cabinet	09 July 2015		Environmental Services Portfolio Holder	Report (publication expected 01 July 2015)

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Maintenance Arrangements Key				Mike Hill, Health and Environmental Services Director	
Waterbeach: Depot Lease Agreement Key	Cabinet	09 July 2015		Environmental Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 01 July 2015)
NORTHSTOWE: s.106 Heads of Terms and Civic Hub Key	Cabinet	09 July 2015		Strategic Planning and Transportation Portfolio Holder Jo Mills, Planning and New Communities Director	Report (publication expected 01 July 2015)
Shared Services Key	Cabinet	09 July 2015		Leader of Council Alex Colyer, Executive Director, Corporate Services	Report (publication expected 01 July 2015)
Housing Development Agency Key	Cabinet	09 July 2015		Housing Portfolio Holder Alex Colyer, Executive	Report (publication expected 01 July 2015)

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Director, Corporate Services	
Orchard Park Task & Finish Group Recommendations Non-Key	Cabinet	09 July 2015		Cllr Lynda Harford	Report (publication expected 01 July 2015)
Shared Services: East Cambs DC and Cambs HIA Key	Cabinet	09 July 2015		Housing Portfolio Holder Stephen Hills, Affordable Homes Director	Report (publication expected 01 July 2015)
Business Hub Project Business Case Report Key	Cabinet	09 July 2015		Environmental Services Portfolio Holder Myles Bebbington, Head of Service - Environmental Services & Licensing	Report (publication expected 01 July 2015)
Right to Build Vanguard Non-Key	Cabinet	09 July 2015		Strategic Planning and Transportation Portfolio Holder Jo Mills, Planning and New Communities	Report (publication expected 01 July 2015)

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Director	
Write-offs 2015/16 Key	Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder	21 July 2015 20 October 2015 19 January 2016 19 April 2016		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 13 July 2015) Report (publication expected 12 October 2015) Report (publication expected 11 January 2016) Report (publication expected 11 April 2016)
Appointment to the Independent Remuneration Panel Non-Key	Council	23 July 2015		Leader of Council Maggie Jennings, Democratic Services Officer	Report (publication expected 15 July 2015)
Position Statement 2015/16: Finance, Performance and Risk Non-Key	Cabinet Cabinet	10 September 2015 12 November 2015		Corporate and Customer Services Portfolio Holder John Garnham, Principal Accountant (General Fund & Projects), Richard May,	Q1 Report (publication expected 02 September 2015) Q2 Report (publication expected 04 November 2015)

Key and non-key decisions expected to be made from 18 June 2015

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	Cabinet Cabinet	11 February 2016 July 2016		Policy and Performance Manager, Graham Smith, Management Accountant	Q3 Report (publication expected 03 February 2016) Q4 Report (publication expected in month of July 2016)
Rural Settlements List 2016/17 Key	Finance and Staffing Portfolio Holder	20 October 2015		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 12 October 2015)
WILLINGHAM: Wilford Furlong Project Non-Key	Housing Portfolio Holder	21 October 2015		Housing Portfolio Holder Gill Anderton, Head of Housing (New Build)	Report (publication expected 13 October 2015)